

Notice Number: #144-20
Location: Albany, Georgia
Closing Date: 12/22/2020 (11:59:59 PM (EST))
Command & Location: CMC - LOGCOM
Grade: GS-14
Job Type: **Associate Counsel (Acquisition)**

The Navy and Marine Corps team offers innovative, exciting and meaningful work linking military and civilian talents to achieve our mission and safeguard our freedoms. The Department of the Navy Office of the General Counsel has been serving the Department since 1941 and is committed to developing innovative legal solutions to the business and other challenges facing the Navy and Marine Corps to enhance the war fighting capability of the Naval Service. You will find our attorneys stationed across the United States and worldwide, working with Navy and Marine Corps personnel wherever the Department's business is conducted.

There is an anticipated vacancy for the position of Associate Counsel, for the Marine Corps Logistics Command Office of Counsel, (MARCORLOGCOM) located at Marine Corps Base, Albany, Georgia (MCLBA). MARCORLOGCOM Office of Counsel is a field office of the Office of the Counsel for the Commandant, United States Marine Corps, Washington, DC and the Office of the General Counsel for the Department of the Navy (OGC). The Office of the Counsel for the Commandant is part of the Navy OGC and provides legal advice to the Commandant of the Marine Corps and other Senior Marine Corps leadership. This position is expected to be filled during the December 2020 – February 2021 timeframe.

MARCORLOGCOM Office of Counsel is responsible for providing the full spectrum of legal advice and counsel to its principal client MARCORLOGCOM and in support of Headquarters Marine Corps objectives, all in accordance with directives governing the OGC. MARCORLOGCOM is a major Marine Corps command dedicated to providing worldwide logistics/supply chain and distribution management; depot level maintenance management; and strategic equipment prepositioning capability in support of the operating forces. The LOGCOM Office of Counsel provides the full range of legal support to the LOGCOM headquarters at Albany, GA, as well as subordinate commands at Barstow, CA, and Jacksonville, FL.

MARCORLOGCOM Office of Counsel consists of three offices located in Albany, GA; Barstow, CA; and Jacksonville, FL. This position is located in Albany, GA, which is the location for MARCORLOGCOM Headquarters. The Albany office consists of a Counsel, three (3) Associate Counsels, one (1) paralegal; and one (1) legal technician.

The successful candidate for this Associate Counsel position will be expected to concentrate primarily on Federal acquisition law and fiscal law, but may also be called upon to provide legal services in other OGC practice areas, including but not limited to, ethics/standards of conduct,

civilian personnel law, and the Freedom of Information Act (FOIA) and Privacy Act. The responsibilities of this non-supervisory position include advising clients and rendering legal opinions on a variety of Federal acquisition law-related matters to include: contractual interpretation; drafting and reviewing contract modifications; handling contract disputes and claims; responding to bid protests; drafting and reviewing solicitations, acquisition strategy and planning documents, as well as other acquisition-related documents; competitive and sole source selections; statutory interpretation; and preparing or reviewing responses to Congressional, Government Accountability Office (GAO), Inspectors General, and Naval Audit Service requests, as may be required. On cases delegated for trial by the Office of Counsel for the Commandant, OGC, the successful candidate will represent the Marine Corps before administrative forums such as the GAO and Armed Services Board of Contract Appeals (ASBCA), and may participate in complex negotiations with contractors, subcontractors, and their attorneys, on legal matters arising in connection with acquisitions.

The successful candidate must be a U.S. citizen, must have graduated from a law school accredited by the American Bar Association; be an active member in good standing of the bar of the highest court of a State, U.S. Commonwealth, U.S. Territory, or the District of Columbia; be admitted to practice before a state or federal court; and be eligible to obtain and maintain a SECRET security clearance. To be selected at the GS-14 level, the applicant must have at least three and one-half (3 1/2) years of professional legal experience in Federal acquisition law.

This is an excepted service position and will be filled at the GS-14 level (\$107,807 - \$140,146). Pay will be set commensurate with the successful candidate's qualifications and available funding.

Applicants will be evaluated on the following factors: (1) breadth, depth and quality of professional legal experience handling contract and fiscal law issues and the quality of their relevant experience in other OGC practice areas; (2) analytical, research, and writing skills; (3) oral communication and interpersonal skills; (4) demonstrated ability to establish relationships and work effectively with legal office colleagues, and senior military/civilian clients, including general officers and members of the Senior Executive Service; and (5) demonstrated ability to respond quickly, accurately, and creatively in a fast-paced environment with little direct supervision. Familiarity with the Department of the Navy, OGC, and the United States Marine Corps is desirable, but not required. Applicants with a record of making significant contributions to the advancement of the DON OGC or equivalent Office of the General Counsel or Law Firm/Office beyond the day-to-day legal practice are desired. Occasional travel will be required.

Interested attorneys may contact Ms. Tracey Madsen, Counsel, MARCORLOGCOM Office of Counsel, at 229-639-7100 or by e-mail at tracey.madsen@usmc.mil for more information.

Applicants should submit an application package containing a cover letter; resume; two writing samples that demonstrate analytical and/or advocacy abilities (each less than 10 pages; portions of longer work products are acceptable)(preferably in the areas of procurement or fiscal law); the two

most recent performance appraisals, if applicable; and the names and telephone numbers of at least three references, other than current supervisor, who may be contacted. Current Federal employees should indicate in their application their present GS level or equivalent, and salary.

We are not accepting hard copy applications. Electronic applications should be emailed to Ms. Tracey Madsen at tracey.madsen@usmc.mil. Please include the Personnel Notice Number in the subject line.

This announcement will close on December 22, 2020 at 11:59:59 PM (EST), and complete application packages must be received by the closing date and time to be considered.

If the successful applicant is not currently a member of the Department of the Navy Office of the General Counsel, processing of the hiring action can only commence after submission of those items identified in the "Instructions for New OGC Attorneys" (see Careers section of www.ogc.navy.mil).

NOTICE OF VETERANS' PREFERENCE

There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of the Navy Office of the General Counsel considers veterans' preference eligibility a positive factor for attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., DD Form 214, "Certificate of Release or Discharge from Active Duty") to their submissions.

Although the point-preference system is not used, applicants eligible to claim a 10-point preference must submit a Standard Form (SF) 15, "Application for 10-Point Veteran Preference," and supporting documentation required for the specific type of preference claimed. (SF-15, which lists the types of 10-point preference and the required supporting documents, is available from the Office of Personnel Management Website at www.opm.gov.)

Not all veterans are preference eligible. For a summary of time periods, campaigns, and conditions that entitle an applicant to preference eligibility, please visit

<https://www.fedshirevets.gov/index.aspx>, <https://www.usajobs.gov/Help/working-in-government/unique-hiring-paths/veterans>, and see the Veterans' Preference Advisor, operated by the Department of Labor at <http://www.dol.gov/elaws/vets/vetpref/vetspref.htm>.

The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy or gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

Reasonable Accommodation Links:

<https://www.opm.gov/policy-data-oversight/disability-employment/reasonable-accommodations/>

<https://www.opm.gov/policy-data-oversight/disability-employment/hiring/#url=Schedule-A-Hiring-Authority>

Legal and Regulatory Guidance Links:

Financial suitability Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/financial-suitability/>

Social security number request Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/social-security-number/>

Privacy Act Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/privacy-act/>

Signature and false statements Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/signature-false-statements/>

Selective Service Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/selective-service/>

New employee probationary period Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/probationary-period/>

Relocation expenses may be paid, but are not guaranteed. If relocation expenses are a requirement, the applicant should state their requirement for this expense in the application package.

Permanent Change of Station (PCS) funding may be available to those eligible.